

Firm Profile

SMART LEGAL CONSULTING

INDONESIAN CORPORATE LEGAL SERVICES

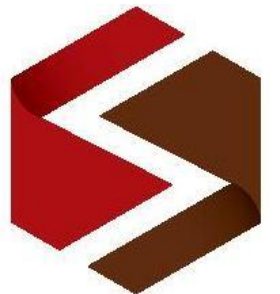


OVERVIEW

SMART Legal Consulting (“**SMART**”) is one of leading local expertise in Indonesia providing corporate legal services. SMART fully understand client needs in terms of legal process delegation and business (including field conditions in government and private institution areas), trustworthy and certainly efficient in terms of cost.

That is why we would like to present our self as your partner in corporate legal matters. We have a commitment to provide you with effective and efficient corporate legal services covering legal research, legal administration, business licenses and so on.

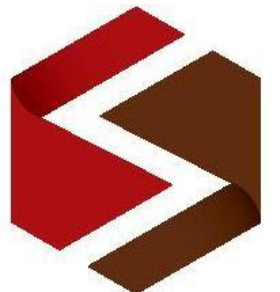
SMART is offering a wide range of services to domestic and international clients interested in business development in Indonesia with minimal ease of effort. Further, SMART will give you all the benefits in partnership and proper goals in supporting your business activities.



OUR SERVICES

We provide professional services to the law firms, in-house counsels and legal departments of corporations including but not limited to the following services:

- **COMPANY FORMATION**
- **CORPORATE SECRETARIAL SERVICES**
- **BUSINESS LICENSES**
- **EXPATRIATE WORK PERMIT**
- **LEGAL DUE DILIGENCE**
- **GENERAL CORPORATE**
- **LITIGATION SUPPORT**

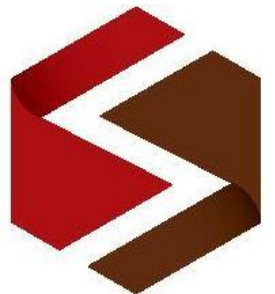


COMPANY FORMATION

SMART is the first-choice service provider for local and foreign investor of thousands of corporations in Indonesia which offers complete package of services on formation fillings for legal business entities.

Our full services spanning from corporate documents, taxation, office, staffing and so on. We have wide knowledge on business trend in Indonesia which also will help you make precise decision on prospective business. SMART will assist you to find the simplest and most cost-effective route to set up your company in Indonesia.

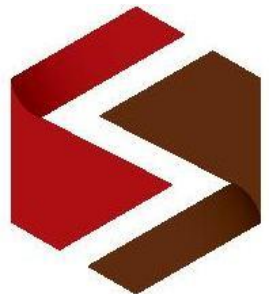
SMART provide services to all form of business entities from local company (PT), PT PMA, Representative Office to Foundation.



CORPORATE SECRETARIAL SERVICES

- Company Formation (Foreign Direct Investment (FDI), Representative Office and Branches) in Indonesia;
- Legal procedures to change the Board of Directors (“BoD) or Board of Commissioners (“BoC”), shareholdings, or the Articles of Association of a company ;
- Preparing statutory documents for board and general meetings, minutes for such events;
- Filing all necessary statements, accounts, forms, returns and resolutions on public record at commercial registers of the relevant jurisdiction;
- Maintaining Business Licenses of the Company (including Compliance Deadline Management & Corporate Enforcement Compliance.

We guarantee that Corporate Secretarial Services can guide you to face challenges and dynamic changes of Indonesian Law, easing your administrative burden and allowing you to focus on running your business on strategic priorities. Please contact us for more information or fee estimates on Corporate Secretarial Services.

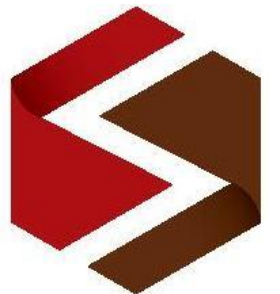


BUSINESS LICENCES

- Certificate of Domicile (SKDP/SITU);
- Taxpayer Registration Number (NPWP);
- Trading Business License (SIUP);
- Company Registration Certificate (along with the changes and reporting);
- Oil & Gas Registered Certificate (SKT MIGAS);
- Plantation Technical Recommendation for Foreign Investment Purposes;
- Franchise License;
- Principle License & Business License from BKPM;
- Importer-Producer Identity Number (API)
- Industrial Business Permit (IUI);
- Industrial Registry Certificate (TDI);
- Tourism Business Registration Certificate (TDUP), Restaurant, Travel Agent, Event Organizer and others;
- Compulsory Manpower Report (WLK);
- License for Ecommerce & Modern Shop Business;
- Registration for Marks, Patents and other Intellectual Property Rights;
- Construction Permit (SIUJK or IUJK);
- Disruption Dispensation permit (HO).

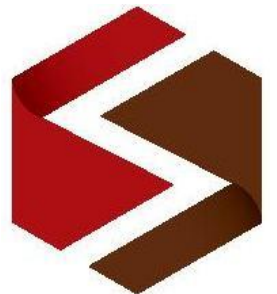
EXPATRIATE WORK PERMIT

- Foreign Workers Recruitment Plan (RPTKA);
- Telex Vitas;
- The Foreign Workers Recruitment Permit (IMTA);
- Limited Stay Visa (KITAS);
- Multiple Exit / Re-Entry Permit (MERP); and
- Registration Letter (STM);
- Temporary Stay Registration Letter (SKKPS);
- Arrivals Permit Card (KIP);
- Arrival Reporting Evidence Letter (LK); and/or
- Business Visa Multiple Re-entry.



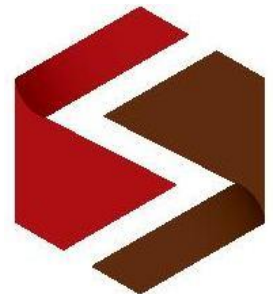
GENERAL CORPORATE

- Shareholders & Directorship Arrangement
- Reviewing, inventorying & collecting legal document and Company licenses
- Drafting & reviewing material related to legal matters, such as legal corporate documents to change the BoD/BoCof the Company, change shareholdings, amendment of the Articles of Association, Preparing statutory documents for board and general meetings, minutes for such events
- Drafting & reviewing Agreements
- Preparing all requirements, and submit the application to renew/extend the company licenses and/or permits through relevant government authorities
- Liaising with relevant government authorities to conduct research and/or to ensure the Company business operations in accordance with law and regulations
- Providing legal memo of legal issues in regard new the Law and Regulations



CORPORATE LEGAL SERVICES

- SMART not only provide Corporate Services as mentioned above, you can also trust us to assist and advise you on various issues of business. We will provide you the best assistance on mergers, acquisitions, joint ventures and private equity investments. Another issues we can handled are related to structured finance, regulatory compliance and strategic transactional matters, share sales and purchases.
- Dealing with all types of commercial agreements is part of our services, we can assist you to draft and negotiate shareholders agreements, terms and conditions and supply contracts, executive compensation issues. SMART also provide quality advice in re-organizing business and structuring complex transactions.
- Our client's thorny business and legal challenges are resolved by our multifaceted practice advisors who have handled and provided the documentation for a wide array of transactions including divestitures, recapitalizations, shareholder disputes, and share and asset acquisitions.
- Please do not hesitate to contact SMART for the details on how to find easiest way to stay on top of all compliances related to your business.



OUR APPROACH

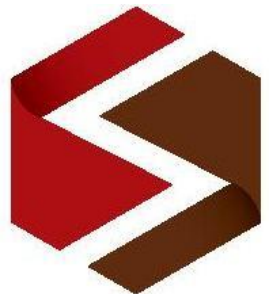
Dealing with company's administrative needs is an important requirements to obtain legal certainty in favor of the company's survival. To keep the quality of administrative fulfillment, a company needs a specialized expert to handle it.

Outsource your life

Through delegation, a company may achieve all the targets as its planned. Through delegation, the company will achieve effectiveness in personal performance and efficiency in both time and cost. Delegation is often ignored because it is believed to be time and energy consuming, and they also believed they were independent to do anything. In fact, effective delegation is the best approach to achieve company's goals.

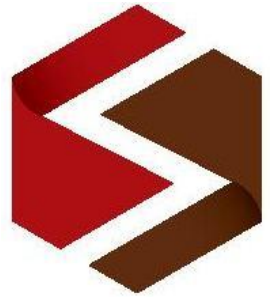
Right Person For The Right Job

Legal process outsourcing is an effective and efficient solution in terms of delegating administration of (stewardship delegation) legal proceedings. It is effective because the process is handled by people who are competent and understand the legal field. It is efficient because it saves company time, consideration, energy, and cost.



WHY SMART

SMART provides comprehensive and qualified services covering various industries, and as a professional service provider, SMART provides diversified services to meet the needs of our clients at different stages of their business development to improve their corporate governance and to explore business opportunity in order to set a good foundation for sustainable development.



In response to continuing worldwide interest in developing their business in Indonesia, SMART is working closely with **BP Lawyers, Counselors at Law (“BPL”)**. BPL has vast experience in representing Clients in Commercial Litigation and Arbitration disputes, from single-issue injunction cases to multimillion-dollar contract disputes, including employment tribunals in the full range of individual and collective labor conflicts. Please visit www.bplawyers.co.id for more information regarding BPL.



FEE STRUCTURES

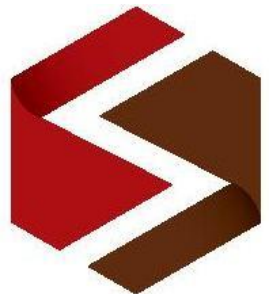
Cost-effective Precise Legal Solutions

SMART will determine the services fees subject to the nature of each matter whether an hourly rate or an alternative billing fee structure is more appropriate for you needs. And SMART believe in discussing with our clients the expected and ongoing costs of a transaction matter to help our clients manage their costs and objectives.

The following is the most prevalent types of fee structures in SMART:

- Time based (hourly or capped) rates;
- Monthly Retainers; and
- Fixed rates (lump sum).

It is important to first emphasize that SMART has a history of evaluating and implementing alternative billing structures for complex transactional matters. So we can go beyond the theoretical when discussing whether an alternative billing structure is appropriate for our clients matter.



SELECTED CLIENTS



CONTACT US

SMART committed to customer service and have a dedicated department to answer your enquiries from 09:00-17:30, Monday to Friday.

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