



Firm Profile

**SMART LEGAL CONSULTING**

legal process outsourcing company

# Think **BIG** Be **SMART**

SMART Legal Consulting ("SMART") is one of the leading local expertise in Indonesia that provides Corporate Legal Services. As a Legal Process Outsourcing Company, SMART provides suitable, flexible and value-oriented legal solutions for wide-ranging business scale in establishment and expansion phase.

With creative handling and modern management, SMART has assisted more than 600 clients with various clients ranging from start-ups to mature public companies in various industries including Natural Resources (coal, oil, gas and nickel), Technology, Banking & Finance (including financial technology) E-commerce, Marketplace, Automotive and Manufacture, Infrastructure, Medical Devices, Hospitality, and Restaurants.

SMART is a member of the legal services provider network with specialization tailored to the specific legal service needs, namely: **SMART Legal Network ("SLN")**.

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*Effective delegation is the best approach to achieve company's goals. Through appropriate delegation, a company may achieve many benefits; effectively in personal performance and affordable in both time and cost.*

”





# **SMART** global reach

## **Global Network**

Japan, Malaysia, Singapore,  
Hongkong, India, China & Dubai

## **Indonesia Network**

Batam, Palembang, Lampung,  
DKI Jakarta, Bogor, Tangerang,  
Bandung, Yogyakarta, Surabaya,  
Pontianak, Bali & Makassar.

When you appoint **SMART**  
You appoint an entire **Legal Network**

# Some **SMART** clients

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# SMART Clients **TESTIMONIALS**

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"Our company has been engaging with Smart Consulting services for more than one year, really appreciated on their professionalism, prompt response and on time providing the documents. The personnel are helpful and attentive to our request. They provide competitive charges for their service. We will continue to use them as our business expands."

**ANNIE YEOH**

Yoke Food | Project Operation Manager

"SMART has known as one of remarkable law service provider. So many recommendations from others company also. SMART personnel have been extremely professional & helpful, so it makes us comfortable and easy when we are processing the documents. We conclude that SMART Professional, on time deadline, easy process (documents & others), that's why we trust to use SMART service continuously."

**RUDOLFO TRIA PEREZ**

K-swiss | Chief Rep. Office

"SMART has the patience in dealing with complicated corporate structure and always have the solution to every problem we face. Therefore, we use SMART services because SMART has the experience and expertise that we need."

**ARYO SAYOGHA A.**

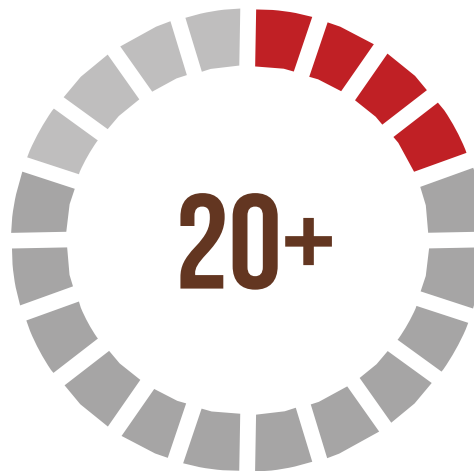
MBDC Media | COO

# **SMART** *Snapshoot*

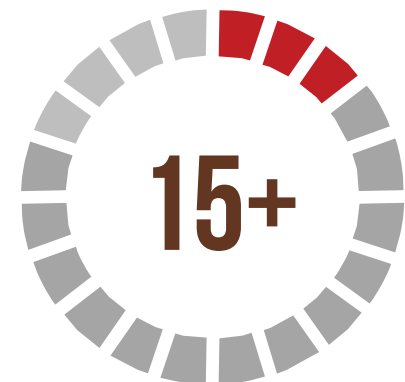
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**Clients** Served



**Business** Models



**Country** Served

“To contribute to the success of client businesses by providing **exceptional, creative and new models** of legal service.”

# **SMART** *services*

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**COMPANY  
FORMATION**



**LEGAL DUE  
DILIGENCE**



**BUSINESS  
LICENSE**



**LEGAL  
RETAINER**



**CORPORATE  
SECRETARIAL  
SERVICES**



**EXPATRIATE  
WORK PERMIT**



# COMPANY *formation*

SMART has proven itself as a company with 100% success rate in establishing companies both foreign and local company. This accomplishment exists due to our comprehensive and effective assistance to our client.

Instead of limiting our self to legal matter, we also focus on giving insight to our client on taxation, employment, office set up, and so forth. More importantly, our extensive knowledge on business trend in Indonesia will enrich your business consideration when snatching business opportunity.

- Foreign Direct Investment (PT PMA)
- Limited Liability Company (Local PT)
- Representative Office (KPPA, KP3A & BUJKA), etc.





# **LEGAL** *due diligence*



Complex corporate actions will raise critical questions from the investors. The questions will range from: Do significant value creation opportunities exist? Is the industry fundamentally attractive? Does the company have a healthy position in the industry?

We understand that high-quality transactions are essential to accurately assessing proposed targets. Therefore, we provide Legal Due Diligence service to support you getting a reasonable understanding of the actual situation of the target company. This understanding includes corporate documents, licensing, contracts, employment related matter. More importantly, we will provide you with appropriate advice in the sensitive time framework by keep maintaining the quality of our investigation.

# **CORPORATE** *secretarial services*

SMART gathers experts who have strong knowledge and skills to assist various business issues faced by Small and Medium Enterprises (SME), Multinational Companies, individual, and so forth.

SMART is here to ensure your business runs smoothly by helping to comply with all legal requirement that matches with commercially reasonable consideration.

- Legal procedures to change the Board of Directors (“BoD”) or Board of Commissioners (“BoC”), shareholdings, or the Articles of Association of a company;
- Preparing statutory documents for board and general meetings, minutes for such events;
- Filing all necessary statements, accounts, forms, returns and resolutions on public record at commercial registers of the relevant jurisdiction;
- Maintaining Business Licenses of the Company (including Compliance Deadline Management & Corporate Enforcement Compliance).





# Legal **RETAINER**

Besides the administrative services, SMART also advise on complex securities compliance, corporate governance, executive compensation issues, and advising in re-organizing businesses and structuring complex transactions, divestitures, recapitalizations, shareholder disputes, and share and asset acquisitions which is requiring in-depth skills and expertise on corporate and commercial law and business.

- Inventorying and collecting legal documents related to Commercial matters, general corporate licenses and Manpower Permits;
- Drafting and reviewing materials related to legal, such as legal corporate documents, Employment Contract, Employee Handbook/the Company Policies and so forth;
- Drafting, preparing, and reviewing material related to legal matters of the Company, such as legal corporate documents to change the BoD/BoC of the Company, change of shareholders composition, and any other changes of the Articles of Association of the Company;
- Preparing and submitting the Company Activities Report to the relevant government authorities;
- Performing legal and regulatory research (legal memo) as requested by the Client or related with the Company business activities; and
- Monitoring the validity of and conducting the necessary renewal or extension of company licenses.

# ***BUSINESS*** *license*

- Oil & Gas Registered Certificate (TR);
- Plantation Technical Recommendation for Foreign Investment Purposes;
- Franchise License;
- Investment License & Business License from BKPM;
- Land Permit and Certificate;
- Importer–Producer Identity Number (API);
- Customs Registration Number Industrial Business Permit (IUI);
- Industrial Registry Certificate (TDI);
- Tourism Business Registration Certificate (TDUP), Restaurant, Travel Agent, Event Organizer and others;
- Compulsory Manpower Report (WLK);
- License for Ecommerce & Modern Shop Business;
- Registration for Marks, Patents and other Intellectual Property Rights;
- Construction Permit (SIUJK or IUJK);
- Disruption Dispensation permit (HO), etc.



One of the challenging business issues in Indonesia is licensing. These challenges are not just limited to the nature of licensing which is often burdensome and time consuming, but also with the nature of the business itself. The type of licenses is vary based on the scale and field of business. With this regard, trusting SMART to handle your business license will be good choice.

Our skilled personnel who have a deep understanding of regulations and business license will help you to decide the appropriate license you need to comply with.





# **EXPATRIATE** work permit

Applying Expatriate Work Permit by yourself will be burdensome due to the unclear time limit and onerous procedures. With this regard, delegating such work to SMART will be the best solution for you to save time.

SMART will provide you with complete services so you will not experience costly application delay and unnecessary rejection from the government.

## **Working Permit**

- Foreign Workers Recruitment Plan (RPTKA);
- Telex Vitas;
- The Foreign Workers Recruitment Permit (IMTA);
- Limited Stay Visa (KITAS);
- Registration Letter (STM);
- Temporary Stay Registration Letter (SKKPS);
- Arrivals Permit Card (KIP);
- Arrival Reporting Evidence Letter (LK).

## **Business Visa**

- Multiple Exit / Re-Entry Permit (MERP); and
- Business Visa Multiple Re-entry.



# ASHARYANTO

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LinkedIn: Asharyanto Hermanto

Mr. Hari (Asharyanto) is the Director of the firm who also leads the Corporate Services Area. Hari has extensive knowledge on a broad range of cross-border transactional matters, particularly in mergers and acquisitions, joint ventures and organizational transactions.

He has also significant expertise in complex commercial contracts in various industrial sectors as well as shareholders agreements, proxy materials, corporate governance, restructuring, terms of business and partnership agreements. Hari's background has provided him a range of tools for dealing with and advising owners of local business and multinational corporations on all aspects of their business.

Above mentioned qualifications have been an asset for the firm and provided a guarantee that Hari, who earned his degree in Sharia Law, cum laude, from the State Islamic University of Jakarta, will bring quality services to clients. Hari also a member of Indonesia Sharia Attorney's Association and admitted to Indonesian Bar Association.

# “Right *Person* for the right *Job*”



**Sekar Ayu Primandani,  
SH. MH.**

Practice Area:  
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(Financial Technology),  
Investment, e-commerce  
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**Muhammad Iqbal, SH.**

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**Ali Imron, SH.**

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*Get The Right Lawyer For The Right Advice*

## LEGALO

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